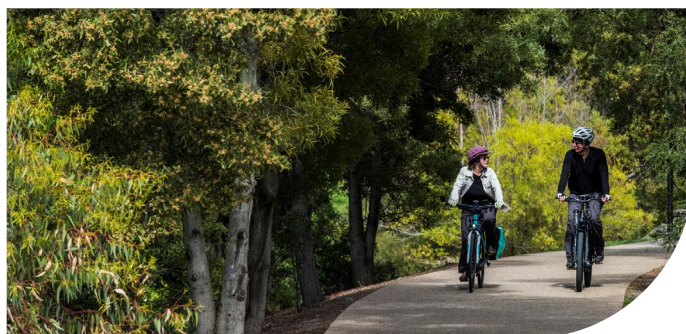


Climate Change Office



e-Mobility Rebate 2023

Guidelines

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e-Mobility Rebate 2023

Tasmania's *Climate Change Action Plan 2023-25* includes actions to reduce emissions from our transport sector by increasing the uptake of electric vehicles, and public and active transport.

To support Tasmanians to purchase an e-Mobility device for their daily commute, the Tasmanian Government is offering rebates on eligible purchases of new e-Mobility devices.

The objectives and intended outcomes of the scheme will be to:

- reduce Tasmania's transport emissions by encouraging consumers to replace short to medium length car trips, such as commuting to work, with active transport options
- increase the uptake of active transport for health and wellbeing co-benefits
- provide attractive financial incentives to the greatest number of consumers
- increase e-Mobility purchases that would not have taken place without support of the rebate
- increase the range of e-Mobility products available across all regions of Tasmania.

Rebates of 12 per cent of the purchase price will be available to eligible individuals following the purchase of an eligible device, up to the following amounts:

- a maximum of \$250 for personal mobility devices
- a maximum of \$500 for e-bikes
- a maximum of \$1,000 for cargo e-bikes.

Rebates will be offered until available funds are exhausted. A total of \$200,000 is available. Fractional amounts will be rounded up to the nearest dollar.

Applications for this rebate will be assessed on order of receipt against the eligibility criteria, in monthly rounds. Applicants should ensure they receive and retain an email notification when they submit their application. If no notification is received, please contact climatechange@recfit.tas.gov.au

1. e-Mobility device definitions

This rebate only applies to e-Mobility devices that are intended for users over the age of 16, electrically powered and meet the Tasmanian Government definition of e-bike or [personal mobility device](#)¹ for the purposes of this program.

An e-bike (regular or cargo-sized) is defined under the *Vehicle and Traffic Act 1999* and *Road Rules 2019* as:

- a bicycle with an auxiliary motor(s) with a power output or combined power output of not more than 200 watts
- a 'power-assisted pedal cycle' as defined by the relevant Australian Design Rule (ADR), which is a maximum continued power output of 250 watts that progressively reduces as the cycle's speed increases, and cuts off where the cycle reaches a speed of 25km per hour or the cyclist stops pedalling.

A cargo e-bike is a type of e-bike that is designed to carry luggage or extra passengers. They are rated to hold a greater load than a standard e-bike and feature a longer frame.

¹ https://www.transport.tas.gov.au/road_safety_and_rules/personal_mobility_devices

A personal mobility device (PMD) is defined by the Tasmanian Government as a device that:

- has at least one wheel
- is less than 125cm long, 70cm wide and 135cm high
- weighs less than 45kg
- is not capable of travelling faster than 25km/h
- is designed for use by one person.

The definition of a PMD aims to include a variety of micro-mobility technologies such as e-scooters, e-skateboards, self-balancing hoverboards and one-wheel devices.

Bicycles, motorised scooters, motorised wheelchairs, and wheeled recreational devices are not a PMD.

2. Eligibility criteria

For any queries about the eligibility criteria, contact the Climate Change Office by emailing climatechange@recfit.tas.gov.au or phoning 03 6166 466.

Applicants may be asked to supply documentation to support their eligibility claims, as part of the application process, or as part of an audit process. Information supplied by applicants may be subject to authenticity checks using third party software.

To be eligible for the rebate applicants must:

- be an individual
- be a Tasmanian resident
- be over the age of 16
- have purchased and received after 17 November 2023 either:
 - a new e-bike or cargo e-bike
 - a new PMD
- provide proof of purchase from a Tasmanian-based retailer.

Rebates are limited to one per person.

2.1 Ineligible applicants

The following devices are not eligible:

- regular, non-electric bicycles, scooters or skateboards or other wheeled recreational devices
- motorised mobility scooters and wheelchairs
- devices that exceed a speed of 25km per hour when powered by the motor on level ground
- a bicycle with an auxiliary motor(s) with a power output or combined power output of more than 250 watts
- devices that are managed or leased through a commercial 'hire and ride' service
- devices that have not been delivered or received at the time of application.

The following applicants are not eligible:

- people under the age of 16, or buying a device on behalf of a person under the age of 16
- a business or organisation
- government entities

- residents of other Australian states or territories.

3. Assessment criteria

The rebate will be allocated on a first come, first served basis.

Applicants must provide:

- proof of device purchase and receipt from a Tasmanian-based retailer (a tax invoice displaying the retailer's ABN, and date the device was purchased)
- proof of identification and residency status:
 - driver licence
 - government personal identification card
 - passport
- if proof of identification does not record residential address, additional proof of address may be included to support application, such as:
 - utilities bill
 - rates notice
 - government notice
 - bank statement
- bank account number and BSB for payment.

4. Timeframes

Approximately 500 grants worth up to \$1,000 will be available, depending on which devices are purchased.

The funding will be rolled out in monthly rounds to allow applicants time to consider and make a purchase, and to allow retailers time to re-stock supply. Any unexpended funding from one round will rollover into the next round.

The program will close when the \$200,000 funding has been exhausted. The ReCFIT website will be updated with an estimated closing date as applications are received and assessed.

Description	Date
Program opens Round 1 (\$50,000)	17 November 2023
Round 2 (\$50,000)	17 December 2023
Round 3 (\$50,000)	17 January 2024
Round 4 (\$50,000)	17 February 2024
Program closes	When remaining funding is exhausted
Applicants notified	15 business days from date of submission of application

During the assessment process the department may, at its discretion, require further information to support or clarify an application. This information must be provided within three working days, unless otherwise advised. Failure to provide further requested information within the timeframe may result in the application being unsuccessful.

5. Application process

The Department of State Growth uses an online grants management system called SmartyGrants. This system is easy to use and accessible via mobile phones, tablets, laptops and personal computers.

Applicants without internet access should contact the Climate Change Office to discuss alternative methods for applying.

1. Applicants should read the guidelines and any frequently asked questions carefully before starting an application. The application form is designed to help structure applicants' responses to the eligibility and assessment criteria.
2. There will be no opportunity to change an application or provide further information to support it once it has been submitted. Applicants should, therefore, ensure that all supporting documentation provided is accurate and is attached correctly before submitting.
3. Applicants should complete and lodge an application online via SmartyGrants from the ReCFIT website www.recfit.tas.gov.au/grants_program
4. Following the submission of the application via SmartyGrants, applicants will receive an automatic receipt of their application. This receipt will include details of the application and a unique application ID.
5. Applications will be assessed by a departmental assessor to determine if the eligibility criteria have been met. Information supplied by applicants may be subject to authenticity checks using third party software prior being submitted to the assessment team or panel.
6. Applicants will be advised of the outcome of their application once considered by the assessor.

6. Appealing a decision

The appeals process is designed to ensure that all applicants have been treated fairly and consistently in applying for Department of State Growth grants. The department will consider appeals relating to administrative process issues in grants management.

All requests must be in writing and should be addressed to the Director of the Climate Change Office.

Your request must be received within 28 days from the date of the Department of State Growth notifying you of the decision about your application. For further information about the process, contact

climatechange@recfit.tas.gov.au

7. Grant payments

Applicants will be asked for their bank account details at the time of application to process grant payments. This bank account must be in the same name as the person that applied for the grant. Applicants may be asked to provide a copy of their bank statement or a letter from their bank to confirm their bank account details.

Providing incorrect bank account details may result in funds being paid to an incorrect account. These funds will need to be returned to us before we attempt another grant payment. This process may result in significant delays in funding being received. Additionally, we cannot guarantee that funds paid to an incorrect bank account will be returned to us.

If the information provided to us is found to be false or misleading, the recipient will be required to return some or all of the funds to the department.

8. Taxation and financial implications

Applicants will be asked to complete a 'Statement by a supplier not quoting an ABN'. This is a form required by the Australian Tax Office (ATO). You can get a form to complete by clicking on the link [Statement by a supplier](#)²

When completing the form:

1. Enter the name and address of the individual who has made the application.
2. You will be asked to provide a reason/s for not quoting an ABN. Check the box/es that match your circumstances.
3. Sign the declaration.
4. For more information about Tax and Statement by a Supplier Forms, go to the Australian Tax Office website.

9. Acquittal

An acquittal is a statement made by a grant recipient, confirming that the grant funding was used as per the funding agreement.

For this program, information submitted in the application will also meet acquittal requirements.

10. Administration and contact details

The program will be administered by the Department of State Growth on behalf of the Crown in the Right of Tasmania. Contact the Climate Change Office at climatechange@recfit.tas.gov.au or on 03 6166 4466.

10.1 Note

All applicants must take care to provide true and accurate information. Any information that is found to be false or misleading may result in action being taken and grant funds, if already provided, will be required to be repaid to the department.

11. Publicity of grant assistance

The Department of State Growth disburses public funds and is therefore accountable for the distribution of those funds. As part of the accountability process, the department may publicise the level of financial assistance, the identity of the recipient, the purpose of the financial assistance, and any other details considered by the department to be appropriate.

12. Right to information

Information provided to the Department of State Growth may be subject to disclosure in accordance with the *Right to Information Act 2009*.

13. Confidentiality

The Tasmanian Government may use and disclose the information provided by applicants for the purposes of discharging its respective functions under the Program Guidelines and otherwise for the purposes of the program and related uses.

² <https://www.ato.gov.au/uploadedFiles/Content/MEI/downloads/Statement%20by%20a%20supplier.pdf>

The department may also:

1. use information received in applications for any other departmental business
2. use information received in applications and during the delivery of the project for reporting purposes
3. use third party software to review information received in applications to confirm its authenticity.

14. Personal information protection

Personal information will be managed in accordance with the *Personal Information Protection Act 2004*.

This information may be accessed by the individual to whom it relates, on request to the Department of State Growth. A fee for this service may be charged.

15. Disclosure

The following applies to all successful applicants:

1. Despite any confidentiality or intellectual property right subsisting in the grant funding agreement or deed, a party may publish all or any part of the grant funding agreement or deed without reference to another party.
2. Please note that all obligations under the *Personal Information Protection Act 2004 (Tas)* and the *Privacy Act 1988 (Cwlth)* still apply.

16. Disclaimer

Although care has been taken in the preparation of this document, no warranty, express or implied, is given by the Crown in Right of Tasmania, as to the accuracy or completeness of the information it contains.

The Crown in Right of Tasmania accepts no responsibility for any loss or damage that may arise from anything contained in or omitted from or that may arise from the use of this document, and any person relying on this document and the information it contains does so at their own risk absolutely.

The Crown in Right of Tasmania does not accept liability or responsibility for any loss incurred by an applicant that are in any way related to the program.



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